



BILTON PARISH COUNCIL

Parish Office

Village Hall

Main Road

Bilton

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www.biltonparishcouncil.org

Minutes of the meeting of Bilton Parish Council held on 14th March 2017 at the Bilton Village Hall

Attendance: Cllrs. R. Garbutt(Chairman), C Mallinson, Mrs Griffin-Smart, T Hill, B Gill, Mrs Etherington

Apologies: Cllrs L Sims, R Hollis, Mrs Clayton

<u>Minute Number</u>	<u>Minute Detail</u>	<u>Action Required</u>
<u>172/2017</u>	Minutes Minutes of the meeting held on the 14th February 2017 were approved as a true record. Proposed Cllr Griffin-Smart Seconded Cllr Etherington. All agreed	
<u>173/2017</u>	Chairman's Report Chairman opened his remarks by giving Council an update on the British Legion Branch regarding the Remembrance Parade. Letter is awaited giving update. Chairman has arranged for Clerking the office when our clerk is on holiday. Clerk on holiday June 24 th for a week. Mr Cromack will be covering the office and will be paid the same as our clerk with travel expenses. Proposed by T Hill seconded by Mrs Etherington	
<u>174/2017</u>	Clerk's Report Clerk gave his report of the activities. Contact received re the ditch along Main Road, reply received and further details sent. ERYC responsible for the headwall opposite post office and the one at the end of the bungalows, Holmes Lane. Dealt with a dispute over access to garage – no council responsibility and advised it was a civil matter.(confirmed with M Peeke). Details of the computerised Exclusive right of burials form issued for perusal. (slight tweak required to enable us to produce these documents correctly.	
<u>175/2017</u>	Burial Report: Cllr Griffin-Smart gave a short report on the burial ground. A meeting is to be finalised to look at the Burial ground with Chair and Vice Chair of the burial committee to look at the grave plots regarding the memorials. Looking at the Garden of Remembrance plots etc. Cllr Gill confirmed he will adjust the timing on the gates for BST.	
<u>176/2017</u>	Planning: No Planning issues this month. Chairman has asked	Clerk to contact

	that we speak with enforcement officer about the appeal regarding the fish shop sign.	ERYC Enforcement regarding update on fish shop sign.
<u>177/2017</u>	Highways: Cllr. Gill gave his report on the work done by himself and Cllr Hill. It was agreed that his report would be re-written and then submitted to ERYC and our Ward Councillor for consideration. Cllr Garbutt advised that he had spoken with highways about speed signs in Wyton which is covered by more signage than is legally required.	.
<u>178/2017</u>	Neighbourhood Watch Stephen Dale updated Councillors on the latest crime report, which showed 5 crimes and 1 ASB. - Details given of 2 vehicles which have been ticketed for parking on pavements in the village. Report given of lamping in the Ganstead Lane East, and intelligence on a vehicle given to the police. Already had a warning marker on the police computer.	
<u>179/2017</u>	Flood Liaison: Nothing to report	
<u>180/2017</u>	Emergency Plan: It was suggested by the Chairman for an exercise to be run during the summer (June/July) including flood wardens. Roll call of Wardens to check if they still have the equipment.	
<u>181/2017</u>	Village Hall: The Council has discussed the representative of the Council upon the Village Hall Committee. It was proposed by Cllr Garbutt and seconded by Cllr Gill that Cllr Hill continue as our representative – All agreed. Report given by Cllr Hill of the monthly meeting of the Village Hall committee. Car boots to begin again in May and monthly throughout the summer. AGM date fixed for 25/4/17.at 7 pm. New hire agreement to be written by Cllr Hill with the help of clerk.	.
<u>182/2017</u>	Finance: Report of the balances given as £47,532.70. Cllr Gill asked what money had come in from burials - £14,615.	
<u>183/2017</u>	Correspondence: Details of correspondence issued, with further letters received from ERNLLCA about the new finance arrangements for 2016/17. Letter from Evergreens about Easter fun day asking for financial support for the day. After debate by the councillors, they were unhappy that the funds raised would be used by the Garden Centre. It was suggested that the council put up prizes for the 2 competitions being run on the day. Agreed to purchase two easter eggs value £15 each. Proposed by Cllr Etherington and seconded by Cllr Gill – all agreed . .	Eggs to be purchased.
<u>184/2017</u>	Accounts for payment: The following invoices were approved Clerks mileage claim £ 8.55 KC Telephone(DD) £ 58.77 KCom Telephone (Mobile) £ 15.60 East Yorkshire Construction £ 194.68 East Yorkshire Construction £1,608.00 United Carlton Office Systems £ 205.22 Npower £ 35.83 SLCC Renewal £ 121.00 Village Hall Committee £2,240.00 Clerks Salary Feb 2017 £ 792.88 ERNLLCA Planning Day £ 255.00 Autela Payroll Services £ 30.00 Clerks salary hours 28/03/17 -83.0 hrs	

	Proposed by Cllr Hill, seconded by Cllr Gill – All approved Short discussion to purchase new office telephone. – All approved.	
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170/2017	Public Participation: None.	
171/2017	Items for next agenda: Purchase of new telephone	
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	Meeting closed at 21.00 pm	

Signed

R. J. Gatt

Dated

11/4/2017