



BILTON PARISH COUNCIL

Parish Office

Village Hall

Main Road

Bilton

HU11 4AA.

e.mail biltonpc@biltonpc.karoo.co.uk

www.biltonparishcouncil.org

Minutes of the meeting of Bilton Parish Council held on 9th June 2015 at the Bilton Village Hall

Attendance: Cllrs. R. Garbutt(Chairman), T Hill, Mrs S. Griffin-Smart, Mrs J Clayton, Mrs A Etherington, C Mallinson

Apologies: Cllrs L. Sims and B Gill

Declaration of Interest: No interest declared

<u>Minute Number</u>	<u>Minute Detail</u>	<u>Action Required</u>
<u>33/2016</u>	<u>Minutes</u> Minutes of the meeting held on the 19 th May were approved as a true record. Proposed Cllr J Clayton Seconded Cllr T Hill	
<u>34/2016</u>	<u>Chairman's Report</u> The Chairman expressed his thanks to Stephen Dale for all the hard work being done in the Office. He also expressed his thanks to Cllrs. Hill and Gill for their work in updating the records for the Burial Ground, and expressed his desire to purchase wall boards to hold the plan drawn up by Cllr Hill.	Clerk still awaiting reply from EYCS regarding survey of bus shelters.
<u>35/2016</u>	<u>Clerk Report:</u> Clerk reported that the audit had been achieved for the deadline, but had had a poor internal report. Details to be given under the financial report. Clerk booked on new clerk induction course on the 24 th June. The insurance had been renewed for 3 years – giving Council a 5% discount with AON after other quotes considered. All election forms had been returned.	
<u>36/2016</u>	<u>Burial Ground:</u> Vice Chair of the burial ground gave a report on burial ground issues. A meeting had taken place with the gravedigger, with Chair, Vice Chair of board, Cllr Garbutt and Clerk. It was agreed that the surplus mud dug would be removed by the gravedigger. Letter with quote to follow from gravedigger. Discussion took place re putting up a small section of fence by the burial ground extension to hide the allotment from view. Hedge to remain in place. Recycling bin to be removed. Problem of planters	Clerk to contact Mr Smith to remind him of the quote and public liability insurance

	by the shelter, blocking access for wheelchair users. No permission has been sought. Suggestion of putting up hanging baskets – refused by Council. Investigate and remove pots from inside of Burial Shelter. New dog sign to be investigated – placed on next agenda.																			
37/2016	Community Partnership Meeting: No meeting held																			
38/2016	<p>Planning to consider planning applications received since the last meeting 15/01545/PLF - 367 Main Road, Bilton no issues. Supported by council.</p> <p>Discussion took place regarding the Belectric proposal to put planning for Solar Farm. Awaiting application from Belectric, Chairman commented he did not want any discussion until raised in the Monthly meeting. He declared an interest in this matter, all Councillors said that they all had an interest in the application. Cllr Hill reported on the meeting attended about planning process attended with Cllr Mrs J Clayton.</p>																			
39/2016	Highways: Clerk had written to Mr Peeke and received a reply to say the matters would be attended to. Parking issue at Cherry Tree Close re-flagged particularly with a view to our new seat being blocked. Plaque to be purchased to place on seat.																			
40/2016	Neighbourhood Watch Stephen Dale updated Councillors on the latest crime report. Cllr Mallinson reported on his sneak burglary last week.																			
41/2016	Flood Liaison: Nothing to report																			
42/2016	Emergency Plan: Chairman has insisted that a meeting of the flood wardens is sorted so interest is not lost. A meeting to be organised with Mr Bravey from ERYC to discuss future developments and legal issues.	Clerk to organise meeting of flood wardens																		
43/2016	Village Hall: Cllr Hill reported he was on holiday, so had no information about the last meeting. Hygiene certificate is sight at the tuck shop. Meeting to be raised with Chairman to discuss overdue rent from the Council, due to lack invoice from Village Hall committee.																			
44/2016	<p>Finance: Report given on the Audit report, which was discussed in full. The balance at the 31st March reported as £35,951.14. Yearend accounts proposed by Cllr. T Hill and Seconded by Cllr Mrs S Griffin-Smart.</p> <p>Monthly balance for 31st May, 2015 reported as £42,258.37 Intermediate audit to be done in October to check aspects. Insurance quote accepted after clerk's briefing.</p>	Accounts to be sent off to Littlejohns																		
45/2016	<p>Accounts for Payment: The following accounts were approved, all agreed.</p> <table> <tr> <td>Clerks Mileage claim</td> <td>£ 43.20</td> </tr> <tr> <td>AON Insurance</td> <td>£1,174.91</td> </tr> <tr> <td>SOS Stationery</td> <td>£ 81.47</td> </tr> <tr> <td>SOS Stationery</td> <td>£ 91.99</td> </tr> <tr> <td>Stratton Facilities</td> <td>£ 72.00</td> </tr> <tr> <td>Stratton Facilities</td> <td>£7,056.60</td> </tr> <tr> <td>KC Telephone (DD)</td> <td>£ 59.96</td> </tr> <tr> <td>Shaw & Sons</td> <td>£ 492.42</td> </tr> <tr> <td>AJACS internal Audit Fee</td> <td>£1,540.00</td> </tr> </table>	Clerks Mileage claim	£ 43.20	AON Insurance	£1,174.91	SOS Stationery	£ 81.47	SOS Stationery	£ 91.99	Stratton Facilities	£ 72.00	Stratton Facilities	£7,056.60	KC Telephone (DD)	£ 59.96	Shaw & Sons	£ 492.42	AJACS internal Audit Fee	£1,540.00	
Clerks Mileage claim	£ 43.20																			
AON Insurance	£1,174.91																			
SOS Stationery	£ 81.47																			
SOS Stationery	£ 91.99																			
Stratton Facilities	£ 72.00																			
Stratton Facilities	£7,056.60																			
KC Telephone (DD)	£ 59.96																			
Shaw & Sons	£ 492.42																			
AJACS internal Audit Fee	£1,540.00																			

	Proposed Cllr T. Hill – Seconded Cllr Mrs S Griffin-Smart	
<u>46/2016</u>	<u>Correspondence:</u> ERNLLCA Newsletter, e-mail re PAT testing. Letter from ERYC regarding Council Photographic Survey. Quote from maintenance of flagpole. Reply to Mr Wheldale. E-mail regarding grave in closed Churchyard, identified and meeting with relatives arranged.	
<u>47/2016</u>	<u>Public Participation:</u> No members of the public attended	
<u>48/2016</u>	<u>Items for next agenda:</u> Discuss erection of Fence in burial ground, Organise sign for burial ground, Seat for Village hall field to mark 30 th anniversary of village hall. New Notice boards for Flood Map, Burial Board map and small notice board for office. War memorial inspection. New Councillors Badges.	Clerk to obtain quote for inspection of War memorial.

Signed

Dated