



## BILTON PARISH COUNCIL

Parish Office

Village Hall

Main Road

Bilton

HU11 4AA.

e.mail [biltonpc@biltonpc.karoo.co.uk](mailto:biltonpc@biltonpc.karoo.co.uk)

[www.biltonparishcouncil.org](http://www.biltonparishcouncil.org)

Notice is hereby given of a meeting of Bilton Parish Council on Tuesday the 12<sup>th</sup> April 2016 commencing at 7.00pm – Bilton Village Hall.

- 1. Apologies.** To receive any apologies.
- 2. Declarations of interest.** To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and the type of interest declared. To note dispensations given to any member in respect of the agenda items listed below.
- 3. Minutes of the Meeting held on 8<sup>th</sup> March 2016.** To receive and agree that the minutes are an accurate record of the last meeting.
- 4. Chairman's Report.** To note progress on items for information or reminders only. (Items requiring decisions will be on this agenda or placed on the next agenda).
- 5. Clerk's Report.** See attached clerk's report of progress on items for information or reminders only. (Items requiring decisions will be on this agenda or placed on the next agenda). **Councillors** to provide pictures for new badges, indicating the type of fastener, ie Plastic Chain, Metal Chain, Clip.
- 6. Burial Ground.** To receive a verbal report on the Burial Ground for information. To receive update on the mud store facilities.
- 7. Planning.** To consider planning applications received since the last meeting.
- 8. Highways.** To receive a verbal report on the Highways within the Parish and consider action needed. Including correspondence received from the News booklet.
- 9. Neighbourhood Watch.** To receive latest Crime Report for information. Appendix C
- 10. Flood Prevention/Liaison.** To receive verbal report of the South Holderness flood forum for information.
- 11. Emergency Plan.** To receive any update on the emergency plan
- 12. Village Hall.** To receive a verbal report on the Village Hall Committee Meeting for information.

13. **Finance.** To receive a report on balances for information only. To receive an update on the pay arrangements for the clerk. To approve the setting up of new Standing order for £820 per month to Autela to allow Clerk's payment to be made.

14. **Policies:** To receive and adopt the following policies – Standing Orders, Grievance and Disciplinary.

15. **Correspondence.** To consider correspondence received since last meeting.  
Appendix A.

16. **Accounts for Payment.** To approve expenditure since the last meeting.

Clerk's Mileage Claim	£34.65
KC Telephone (DD)	£58.51
ERYC Re installation of speed sign	£120.00
Oxley Gates Ltd	£1,044.00
EYRC Supplies	£17.66
W P Everingham – cemetery markers	£36.00
Mr S G Dale (Vistaprint business cards)	£15.58
Autela Payroll Services	£11.25
Yorkshire Water (DD)	£6.86
SOS Stationery	£14.70
SOS Stationery	£12.14
Data Protection Registration	£35.00
Stratton Facilities- new burial book cabinet	£288.00
SLCC Subscription	£131.00
Mr T Hill – Travel exps	£20.55

Clerk's Salary payment sum to be advised by Autela and cheque drawn.

**17. Members of the Public (listeners) comments.** Will be taken at this point, items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners may also speak after the meeting. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

**18. Minor items and items for next agenda.** To take any points from members and to note urgent items of interest for the next agenda.

Signed



Dated

4.4.16

Clerk