



## BILTON PARISH COUNCIL

Parish Office

Village Hall

Main Road

Bilton

HU11 4AA.

e.mail [biltonpc@biltonpc.karoo.co.uk](mailto:biltonpc@biltonpc.karoo.co.uk)

[www.biltonparishcouncil.org](http://www.biltonparishcouncil.org)

Notice is hereby given of a meeting of Bilton Parish Council on Tuesday the 8<sup>th</sup> March 2016 commencing at 7.00pm – Bilton Village Hall.

- 1. Apologies.** To receive any apologies.
- 2. Declarations of interest.** To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and the type of interest declared. To note dispensations given to any member in respect of the agenda items listed below.
- 3. Minutes of the Meeting held on 9<sup>th</sup> February 2016.** To receive and agree that the minutes are an accurate record of the last meeting.
- 4. Chairman's Report.** To note progress on items for information or reminders only. (Items requiring decisions will be on this agenda or placed on the next agenda). To discuss and approve the salary structure for the Parish Clerk and to approve the salary point following meeting with Mr Barker ERNLLCA – Clerk to be excused whilst discussion takes place, any members of the public will be asked to leave prior to discussion of this matter. To discuss the option for provision of future payroll administration.
- 5. Clerk's Report.** See attached clerk's report of progress on items for information or reminders only. (Items requiring decisions will be on this agenda or placed on the next agenda). **Councillors** to provide pictures for new badges, indicating the type of fastener, ie Plastic Chain, Metal Chain, Clip.
- 6. Burial Ground.** To receive a verbal report on the Burial Ground for information. To discuss and agree to the renewal of the Waste Contract with ERYC. Consideration to be given to purchasing container for surplus mud store (following the issue with the state of ground after internment).
- 7. Planning.** To consider planning applications received since the last meeting. Purchase of new mouse and extension cable completed.

8. **Highways.** To receive a verbal report on the Highways within the Parish and consider action needed.
9. **Neighbourhood Watch.** To receive latest Crime Report for information. Appendix C
10. **Flood Prevention/Liaison.** To receive verbal report of the South Holderness flood forum for information.
11. **Emergency Plan.** Report of the testing of Walkie-Talkies within the area. Report of the visit by Mr Graham Stuart on the 26<sup>th</sup> February.
12. **Village Hall.** To receive a verbal report on the Village Hall Committee Meeting for information.
13. **Finance.** To receive a report on balances for information only. To consider and approve the amended Financial Regulations received from ERNLLCA
14. **Correspondence.** To consider correspondence received since last meeting. Appendix A.
15. **Accounts for Payment.** To approve expenditure since the last meeting.
16. Clerk's Mileage Claim £34.95
- KC Telephone (DD) £58.81
- ERYC Waste Collection Contract £497.54
- SOS Stationery £ 15.20
- EYRC Supplies £ 84.20
- Petty Cash Re-claim £160.36
- Npower (payment by DD) Burial gates £ 32.25
- ERNLLCA – Advanced chairmanship training £108.00
- A B Rooms £162.00
17. **Members of the Public (listeners) comments.** Will be taken at this point, items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners may also speak after the meeting. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.
18. **Minor items and items for next agenda.** To take any points from members and to note urgent items of interest for the next agenda.

Signed



Dated 1. 3. 16

Clerk