



BILTON PARISH COUNCIL

Parish Office

Village Hall

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Bilton

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www.biltonparishcouncil.org

Dear Councillor

Notice is hereby given of a monthly meeting of Bilton Parish Council on Tuesday the 9th February 2016 commencing at 7.00pm – Bilton Village Hall.

1. **Apologies.** To receive any apologies.
2. **Declarations of interest.** To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and the type of interest declared. To note dispensations given to any member in respect of the agenda items listed below.
3. **Minutes of the Meeting held on 12th January 2015.** To receive and agree that the minutes are an accurate record of the last meeting.
4. **Chairman's Report.** To note progress on items for information or reminders only. (Items requiring decisions will be on this agenda or placed on the next agenda). Recommendation from the Chair that the Clerk's hours are increased with immediate effect from 12 hours to 16 hours, due to increased workload of the office and to comply with the new legislation which affects the running of the council.
5. **Clerk's Report.** See attached clerk's report of progress on items for information or reminders only. (Items requiring decisions will be on this agenda or placed on the next agenda). **Councillors** to provide pictures for new badges, indicating the type of fastener, ie Plastic Chain, Metal Chain, Clip.
6. **Burial Ground.** To receive a verbal report on the Burial Ground for information. To receive the Contract from East Yorkshire Construction Services and to arrange for signing by Council.
7. **Planning.** To consider planning applications received since the last meeting Application **16/00174/PLF Conversion, alteration and extension of former agricultural barns to 8 dwellings – Bilton Kennels.** Update of laptop, notebook purchase for planning visits.

8. **Highways.** To receive a verbal report on the Highways within the Parish and consider action needed.
9. **Neighbourhood Watch.** To receive latest Crime Report for information. Appendix C
10. **Flood Prevention/Liaison.** To receive verbal report of the South Holderness flood forum for information.
11. **Emergency Plan.** Update of meeting with Mr John Maston, Holderness IDB. Report of the testing of Walkie-Talkies within the area.
12. **Village Hall.** To receive a verbal report on the Village Hall Committee Meeting for information. To receive report from the inaugural Parish Council/Village Hall meeting.
13. **Finance.** To receive a report on balances for information only. To approve the purchase of two new cabinets, to enable documents relating to the Council operation to remain under tight security ie passwords and clerk's personal data. To consider and approve purchase of two new Parish Council flags to replace the damaged flags.
14. **Correspondence.** To consider correspondence received since last meeting. Appendix A.
15. **Accounts for Payment.** To approve expenditure since the last meeting.
16. Clerk's Mileage Claim £25.65
- KC Telephone (DD) £59.47
- One Point (Annual domain, management) £179.99
- SOS Stationery £ 11.70
- Bilton Village Hall Committee(Grant for Kitchen) £2,200.00
17. **Members of the Public (listeners) comments.** Will be taken at this point, items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners may also speak after the meeting. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.
18. **Minor items and items for next agenda.** To take any points from members and to note urgent items of interest for the next agenda.

Signed



Dated

2.2.16

Clerk