



BILTON PARISH COUNCIL

Parish Office

Village Hall

Main Road

Bilton

HU11 4AA.

e.mail biltonpc@biltonpc.karoo.co.uk

www.biltonparishcouncil.org

Dear Councillor

You are summoned to attend a meeting of Bilton Parish Council on Tuesday the 11th October 2016 commencing at 7.00pm – Bilton Village Hall.

1. **Apologies.** To receive any apologies.
2. **Declarations of interest.** To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and the type of interest declared. To note dispensations given to any member in respect of the agenda items listed below.
3. **Minutes of the Meeting held on 13th September 2016.** To receive and agree that the minutes are an accurate record of the last meeting.
4. **Chairman's Report.** To note progress on items for information or reminders only. (Items requiring decisions will be on this agenda or placed on the next agenda).
5. **Clerk's Report.** See attached clerk's report of progress on items for information or reminders only. (Items requiring decisions will be on this agenda or placed on the next agenda).
6. **Burial Ground.** To receive a verbal report on the Burial Ground for information. To discuss and formally adopt a strategy for Stonemasons working in the cemetery.
7. **Planning.** To consider planning applications received since the last meeting. 16/02692/PLF – 10 England Road, Bilton – Erection of single storey extension to rear following demolition of existing conservatory. Approval 16/02689/PLF – 34 England Road, Bilton. Application 16/02692/PLF – 10 England Road, Bilton – **Withdrawn. To discuss the proposed Caravan Club Certificate of land at Ganstead East** – presentation by Cllr Clayton.
8. **Highways.** To receive update on progress with Speed sign downloads.
9. **Neighbourhood Watch.** To receive latest Crime Report for information. Appendix C. To receive information on the next network meetings with the Police.
10. **Flood Prevention/Liaison.** To receive updates

- 11. Emergency Plan.** To receive any update on emergency issues.
- 12. Village Hall.** To receive a verbal report on the Village Hall Committee Meeting. To discuss funding to Village Hall Car Park repair. (Car Park used as community facility – ie School drop off/parking facility and Council Office).
- 13. Finance.** To receive a report on balances for information only. To remind Council of the Reviewing Pension Scheme. To arrange for the Budget setting meeting in November. To Consider and Approve the purchase of a new chair for the clerk.
- 14. Correspondence.** To consider correspondence received since last meeting.
Appendix A.
- 15. Accounts for Payment.** To approve expenditure since the last meeting.

Clerk's Mileage Claim	£ 27.90
KC Telephone (DD)	£ 58.14
KC Telephone (Mobile)	£ 15.60
RBL Remembrance Parade	£ 250.00
Autela Payroll Services	£ 30.00
ERNLLCA – Grievance/Disciplinary	£ 36.00
Yorkshire Water (DD)	£ 7.11
VERDEMAT Bowls Ltd	£1,900.20
Clerks Salary – September 2016	£857.01

Agreement sought for the emergency payment to Autela Payroll Services of cheque for £309.11 to enable clerk's pay and Inland Revenue payment to be made, as advised to Councillors by e-mail. Standing Order to be increased to £1,000 per month to prevent this situation repeating.

Clerk's Salary payment 74 hrs payable 28/10/16 to be advised to Autela.

Members of the Public (listeners) comments. Will be taken at this point, items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners may also speak after the meeting. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

- 16. Minor items and items for next agenda.** To take any points from members and to note urgent items of interest for the next agenda.

Signed, Clerk

Dated