



## BILTON PARISH COUNCIL

Parish Office

Village Hall

Main Road

Bilton

HU11 4AA.

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[www.biltonparishcouncil.org](http://www.biltonparishcouncil.org)

Dear Councillor

You are summoned to attend a meeting of Bilton Parish Council on Tuesday the 14th June 2016 commencing at 7.00pm – Bilton Village Hall.

- 1. Apologies.** To receive any apologies.
- 2. Declarations of interest.** To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and the type of interest declared. To note dispensations given to any member in respect of the agenda items listed below.
- 3. Minutes of the Meeting held on 10<sup>th</sup> May 2016.** To receive and agree that the minutes are an accurate record of the last meeting.
- 4. Chairman's Report.** To note progress on items for information or reminders only. (Items requiring decisions will be on this agenda or placed on the next agenda).
- 5. Clerk's Report.** See attached clerk's report of progress on items for information or reminders only. (Items requiring decisions will be on this agenda or placed on the next agenda).
- 6. Burial Ground.** To receive a verbal report on the Burial Ground for information. Update of the meeting of Burial Committee and Parish Clerk. Discuss a possible working group to do general maintenance in burial ground. To discuss and approve the purchase of computer programme for the burial ground records. Approve membership of NAMM. **To Consider and Approve** – Repairs to Church Wall see picture.
- 7. Planning.** To consider planning applications received since the last meeting.
- 8. Highways.** To receive details of e-mail response from Mr Peeke, ERYC about village issues.
- 9. Neighbourhood Watch.** To receive latest Crime Report for information. Appendix C
- 10. Flood Prevention/Liaison.** No Report next meeting June.

11. **Emergency Plan.** To discuss the emergency plan and how information can be disseminated in required situations.
12. **Village Hall.** To receive a verbal report on the Village Hall Committee Meeting and Annual General Meeting. TO APPROVE application to convert possessory title to absolute title for the playing field – fee £40.
13. **Finance.** To receive a report on balances for information only. New Pay scales for Clerks approved, details given.
14. **Correspondence.** To consider correspondence received since last meeting.  
Appendix A.
15. **Accounts for Payment.** To approve expenditure since the last meeting.

Clerk's Mileage Claim	£15.75
KC Telephone (DD)	£58.83
W.P. Everingham & Sons Ltd	£234.00
EYCS ½ yearly contract payment	£3,420.00
EYCS Various Burial ground works	£283.20
ERYC Pre-Planning memorial sign	£60.00
Land Registry UT1	£40.00
United Carlton Office System Ltd	£250.98
Clerks Salary – May 2014	£761.97
Npower (DD) Burial Ground Gates	£32.32

Clerk's Salary payment 68 hrs payable 28/06/16 to be advised to Autela.

**Members of the Public (listeners) comments.** Will be taken at this point, items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners may also speak after the meeting. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

16. **Minor items and items for next agenda.** To take any points from members and to note urgent items of interest for the next agenda.

Signed

Dated

Clerk