



BILTON PARISH COUNCIL

Parish Office

Village Hall

Main Road

Bilton

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Minutes of the meeting of Bilton Parish Council held on 10th May 2016 at the Bilton Village Hall

Attendance: Cllrs. R. Garbutt(Chairman), T Hill, C Mallinson, B Gill, Mrs S Griffin-Smart

Apologies: Cllr L Sims, Cllr Mrs Etherington, Cllr Mrs Clayton, Cllr S Cocklin

<u>Minute Number</u>	<u>Minute Detail</u>	<u>Action Required</u>
<u>17/2017</u>	<u>Minutes</u> Minutes of the meeting held on the 12th April 2016 were approved as a true record. Proposed Cllr Hill Seconded Cllr Griffin-Smart.	
<u>18/2017</u>	<u>Chairman's Report</u> No report given	
<u>19/2017</u>	<u>Clerk Report:</u> Clerk provided details of activities for the last month. EYCS have done the trolley for the burial ground battery. Long discussion took place about the playing field and Fields in Trust application, and establishing title. Report given of the meeting between Parish Council and Village Hall Committee. Including recommendation to purchase grants board. Proposed by Cllr Garbutt, Seconded by Cllr Griffin-Smart. All approved. Also discussion of proposed plan for the office.	Plastic Badges for Councillors to be ordered.
<u>20/2017</u>	<u>Burial Ground</u> Meeting with clerk, chair and vice chair to discuss accreditation and computer programme. To be brought to Council next month. Brownies have cut back daffodils and an area is to be planted. Plan of closed burial ground passed to Cllr Hill to produce scale drawing. Survey done by Everinghams of the current burial ground (5 items to be dealt with)	Cllr Gill to pursue to electrician.
<u>21/2017</u>	<u>PLANNING:</u> Planning application for 9 Quilter Drive presented, recommended Support – All agreed Planning application for 15 Ravenspur Road, presented, recommended Support – All agreed. Discussion about permeable standings we discussed. ERYC have	

	been contacted and they advise that there are planning permission required for area larger than 5 square meters (non-porous). 237 Ganstead Lane East – Approved	
<u>22/2017</u>	Highways: __ Report given of the village walkabout and the comments received. Concerns over grass cutting, footpaths, verges, illegal vehicle access discussed.	Awaiting for reply from the engineers as to identify data from the download. Clerk to invite Ward Councillor to attend June meeting.
<u>23/2017</u>	Neighbourhood Watch Stephen Dale updated Councillors on the latest crime report. 6 incidents reported, including burglary at the school, drive off without payment and theft of wallet at Garage. 1 assault and burglary in commercial. Notice of Community Partnership meetings with the Police. Next meeting 22 nd June at Shores Centre, Withernsea. 10 am.	
<u>24/2017</u>	Flood Liaison: No Report. Next meeting in June	
<u>25/2017</u>	Emergency Plan: Nothing to report	Emergency plan to be discussed next meeting as to how we are notified of issues.
<u>26/2017</u>	Village Hall: Report given by Cllr Hill about the events at the Village Hall. Quote for new access ramp obtained. No representative from the Church on the committee. Rent Review agreed, with Committee. – Discussion took place – All agreed. Lease Agreement signed.	FIT application to be pursued.
<u>27/2017</u>	Finance: Report of the balances given as £38,946.31 Internal Audit report discussed. Amendment to Asset Register to be done, as per Audit recommendations. Annual Insurance renewal details discussed. – Agreed by Councillors to renew.	
<u>28/2017</u>	Amendment to Standing orders agreed and adopted – All in favour.	
<u>29/2017</u>	Accounts for payment: The following invoices were approved Clerks mileage claim £ 19.35 KC Telephone(DD) £ 59.68 Bilton Village Hall Rent £1,732.00 AON Insurance £1,276.07 Staff Salary 28/04/16 £ 484.89 Hi Fliers New Parish Flag £ 249.60 Creative Honours Board £ 425.96 Autela Payroll services £ 100.00 AJACS – Internal Audit £ 328.90 Bilton Garden Club - donation £ 50.00 T Hill Travel expenses £ 33.30 Proposed Cllr Garbutt Seconded Cllr Griffin-Smart – All in favour.	
<u>30/2017</u>	Correspondence: List of correspondence issued. Plus additional	

	correspondence received – Quote received for flower bed to go with sign for playing field. £425.	
<u>31/2016</u>	<u>Public Participation:</u> No members of the public attended	
<u>32/2016</u>	<u>Items for next agenda:</u> Emergency planning.	
	Meeting closed at 22.15 pm	

Signed

Dated