



## BILTON PARISH COUNCIL

Parish Office

Village Hall

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### Minutes of the meeting of Bilton Parish Council held on 8<sup>th</sup> August 2017 at the Bilton Village Hall

**Attendance:** Cllrs. R. Garbutt(Chairman), B Gill, Mrs J Clayton, Mrs Etherington.

**Apologies:** Cllrs T Hill, Mrs Griffin-Smart, R Hollis, C Mallinson, L Sims.

<u>Minute Number</u>	<u>Minute Detail</u>	<u>Action Required</u>
<b><u>71/2018</u></b>	<b><u>Minutes</u></b> Minutes of the meeting held on the 11th July 2017 were approved as a true record. Proposed Cllr B Gill Seconded Cllr Mrs J Clayton. All agreed	
<b><u>72/2018</u></b>	<b><u>Chairman,s Report:</u></b> Thanks given to clerk for keeping business of the Council up to date. Chairman stated the amendment to Council numbers to be discussed at a later stage.	
<b><u>73/2018</u></b>	<b><u>Clerk's Report</u></b> Clerk reported on his conversation with Mr Peeke regarding the land at Main Road opposite Holmes Lane. Christmas Event has been booked. Computer purchased and installed. Gift purchased on behalf of the Council for the work Ben from the school had done to set up new computer. Notices placed on headstones regarding the removal of incorrectly placed items in burial ground. Newsletter had been printed and is being sent to all householders.	
<b><u>74/2018</u></b>	Remembrance Parade – Clerk has spoken with Mr Cagny regarding the official notices to be sent to all organisations.	
<b><u>75/2018</u></b>	<b><u>Burial Report:</u></b> Report given on the situation with regard to items outside the rules of the burial ground. Clerk had spoken to Mr Shakesby and he had been requested that a letter be sent to his son. Letter sent. .	
<b><u>76/2018</u></b>	<b><u>Planning:</u></b> 17/01378/PLF – <b>1 Cherry Tree Close – Approved by ERYC.</b> 17/01535/PLB – Wyton Abbey replacement of sash window in a conservation area – recommended for Approval. 17/01584/PLF – Ivy Cottage, Wyton had a small amendment – recommendation for approval – Discussion took place on a	

	planning application for Montpelier, Longdales Lane, recommendation to approve. - All agreed.	
<b><u>77/2018</u></b>	<b><u>Highways:</u></b> Chair asked that Mr Peeke be thanked for attending to the grips opposite the post office. Clerk has asked when the sign to the village will be reinstated at ASDA.	
<b><u>78/2018</u></b>	<b><u>Neighbourhood Watch</u></b> No report available due to the PCSO being on compassionate leave. Cllr Etherington gave a report regarding a driver caught doing 65 mph through the village. He was given a custodial sentence. Concern raised over 3 small fires set in Low Farm Road, Coniston..	
<b><u>79/2018</u></b>	<b><u>Flood Liaison:</u></b> Nothing to report.	
<b><u>80/2018</u></b>	<b><u>Emergency Plan:</u></b> Chair has asked if the headwalls can be cleared. Also wants Dyke clearing opposite Post Office to be done. Concern over the drain at Ganstead East to be looked at..	Clerk has drafted letter to flood wardens, and will send out this month.
<b><u>81/2018</u></b>	<b><u>Village Hall</u></b> In the absence of Cllr Hill our representative. The clerk gave a report on the village hall meeting. Car boot done on Sunday. All new members attended, new treasurer to the appointed. Village Hall floor has been re-polished. Discussion took place on installing a speaker system and lighting for the Village Hall. Costs being obtained. Report on the damage done following a wedding in the Gents toilet. To be paid for by the brides family.	.
<b><u>82/2018</u></b>	<b><u>Finance</u></b> Balance reported as £45329.31 Application for card for bank has been delayed due to HSBC sending the incorrect form. They require confirmation that the Council are happy for the clerk to be authorised to make purchases on his authorisation and have this ratified at a later stage. It was approved that the application be continued with the Clerk being approved to make purchases on the card, pending report to full council – All AGREED. External audit has been completed with any issues. Clerk thanked for his work in achieving this approval.	Application for purchase card to be persued at a later stage.
<b><u>83/2018</u></b>	<b><u>Correspondence</u></b> Details given of letters & correspondence received. Letter received from School thanking the Council for the donation. AON Insurance have notified the Council that they will no longer be offering Council insurance. Letter from Seafarers UK thanking us for our donation. Report received from Andrew Jackson regarding the Playing field and Management agreement. To be reviewed and will be discussed at a future meeting.	.
<b><u>84/2018</u></b>	<b><u>Accounts for payment:</u></b> The following invoices were approved  Clerks mileage claim £ 7.65 KC Telephone(DD) £ 58.99 KCom Telephone (Mobile) £ 15.60 Npower £ 25.82 Ace Group £ 18.00 W P Everingham & Sons £ 176.40 SOS £ 20.83 PKF Littlejohn £240.00 Clerks Salary – July 2017 £ 979.44 Clerks salary hours 28/08/17 -68.0 hrs Proposed by Cllr Mrs Clayton, seconded by Cllr Mrs Etherington – All approved	

<b>85/2018</b>	<b>Public Participation:</b> No Members of the public present	
<b>86/2018</b>	<b>Items for next agenda:</b> none	
	Meeting closed at 20.22 pm	

**Signed**

**Dated**