



BILTON PARISH COUNCIL

Parish Office

Village Hall

Main Road

Bilton

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Minutes of the meeting of Bilton Parish Council held on 11th October 2016 at the Bilton Village Hall

Attendance: Cllrs. R. Garbutt(Chairman), B Gill, Mrs J Clayton, Mrs A Etherington, L Sims, T Hill

Apologies: Cllr C Mallinson, Cllr Mrs S Griffin Smart

<u>Minute Number</u>	<u>Minute Detail</u>	<u>Action Required</u>
<u>96/2017</u>	<u>Minutes</u> Minutes of the meeting held on the 13th September 2016 were approved as a true record. Proposed Cllr Hill Seconded Cllr Mrs A Etherington. All agreed	
<u>97/2017</u>	<u>Chairman's Report</u> Chairman expressed his concern over the number of councillors acting on the Council. The Council have a maximum number of 13. Currently we hold 8 Councillors. Chairman is proposing that we reduce maximum to 9 Councillors. Entry in next news letter written appealing for volunteers.	
<u>98/2017</u>	<u>Clerk's Report</u> Confirmation of the resignation of Cllr Cocklin received. Clerk gave details of his report issued to councillors. Reply received from Des Simmonds (ERYC) regarding the fish shop notice.	
<u>99/2017</u>	<u>Burial Report:</u> In the absence of the Chair of the Committee, report on the burial ground presented by Vice Chair. No issues reported. Work previously identified has been arranged with EYCS. Cllr Sims raised an issue from a parishioner regarding the Garden of Remembrance plot, which they said required attention. Clerk agreed to raise issue with the Chair as this area is maintained by the local brownies. Report to be made to next meeting.	Clerk to meet with Chair. Clerk to look at quote for new Garden of Remembrance sign.
<u>100/2017</u>	<u>Planning:</u> Application 16/02689/PLF – 34 England Road, Bilton – Approved. 16/03096/PLF – 21 Beech Avenue, Bilton – Rejected by Council. Discussed application made for a certificate from Caravan Club for 5 sites plus pitches for 10 touring caravans at land Ganstead East. After discussion it was agreed we should write to Caravan Club raising our objections to Certificate being issued. All agreed.	Clerk to send letter to Caravan Club with Councils concerns.

<u>101/2017</u>	<p>Highways: Clerk reported that the remedial work on the bus shelters had been done. Plants now purchased and planted in the village signs. Clerk reported on the interim data downloaded from the speed sign in Holmes Lane – speeds in excess of 60 mph measured, with around 44% of vehicles travelling in excess of 35 mph. Further data to be captured. Chairman expressed his thanks to the clerk for the work done so far.</p> <p>Chairman again raised the issue of the selling of vehicles on the hard standing on Main Road, opposite Holmes Lane, he is taking details of telephone numbers etc. to see if business is being operated from here. Lime Tree Lane has a caravan parked at the roadside, clerk to speak with police</p> <p>Resident has complained about bushes encroaching footpath Ravenspur Road/Galfrid Road – clerk to investigate.</p>	<p>Clerk to speak to PCSO about caravan.</p> <p>Clerk to look at overgrown bush.</p>																
<u>102/2017</u>	<p>Neighbourhood Watch Stephen Dale updated Councillors on the latest crime report, which showed a significant improvement.</p>																	
<u>103/2017</u>	<p>Flood Liaison: Cllr Hill reported that work had started in the River Hull to lift the sunken vessels to ease river flow.</p>																	
<u>104/2017</u>	<p>Emergency Plan: Chairman asked if the village emergency plan can be updated.</p> <p>Chairman expressed his concern over the ditches and head walls not been maintained by the land owners, despite letters from the Clerk. Chair to speak with ERYC to see if they can help.</p>	<p>Clerk has sent e-mail requesting assistance following Chair's telephone call with Neil Ager.</p>																
<u>105/2017</u>	<p>Village Hall: Cllr Hill gave a report of the last Village Hall committee meeting which had originally been postponed due to lack of members. It was proposed by Cllr. Garbutt and seconded by Cllr Hill that the Council should pay for the asphalt work done by EYCS – All agreed. Village Hall have offered to pay for the next batch when done. Cllr Hill reported that the Caretaker had resigned steps were being taken to find a replacement.</p>																	
<u>106/2017</u>	<p>Finance: Report of the balances given as £58,648.68. Meeting to arrange for the Budget setting process set for 15th November – public meeting to be set up. Proposed for purchase of new chair for the office – Proposed Cllr Garbutt seconded Cllr Hill – all agreed.</p>																	
<u>107/2017</u>	<p>Correspondence: Clerk reminded Councillors of the need to arrange for a pension provider for the Clerk's post. All other correspondence on Clerk's report. Discussion took place regarding the Christmas Tree as to whether it was on public land or private church land. Cllr Sims handling a discussion with Church authorities. Details given of ERNLLCA Conference at The Village 18th November.</p>																	
<u>108/2017</u>	<p>Accounts for payment: The following invoices were approved</p> <table border="0"> <tr> <td>Clerks mileage claim</td> <td>£ 27.90</td> </tr> <tr> <td>KC Telephone(DD)</td> <td>£ 58.14</td> </tr> <tr> <td>KCom Telephone (Mobile)</td> <td>£ 15.60</td> </tr> <tr> <td>RBL remembrance parade</td> <td>£250.00</td> </tr> <tr> <td>Autela Payroll Services</td> <td>£ 30.00</td> </tr> <tr> <td>ERNLLCA Training</td> <td>£ 36.00</td> </tr> <tr> <td>Yorkshire Water (DD)</td> <td>£ 7.11</td> </tr> <tr> <td>Clerks Salary – Sept 2016</td> <td>£ 857.01</td> </tr> </table>	Clerks mileage claim	£ 27.90	KC Telephone(DD)	£ 58.14	KCom Telephone (Mobile)	£ 15.60	RBL remembrance parade	£250.00	Autela Payroll Services	£ 30.00	ERNLLCA Training	£ 36.00	Yorkshire Water (DD)	£ 7.11	Clerks Salary – Sept 2016	£ 857.01	
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	<p>Verdemat Bowling mat £1,900.20 Clerks salary hours 28/10/16 -74.0 hrs Reminder given of the emergency cheque issued to Autela to allow for clerks salary for September and HMRC payment for £309.11 and increase in monthly Standing order to £1,000 per month.</p> <p>Proposed Cllr Hill Seconded Cllr Etherington – Approved All in favour.</p>	
<u>109/2017</u>	<p>Problem with time clock on the War Memorial resolved by Cllr Gill following report of the light not working. Chairman reminded Councillors of the Remembrance Parade in November. Awaiting final arrangements.</p>	
<u>110/2017</u>	Public Participation: None	
<u>111/2017</u>	Items for next agenda: Highways contact tree planting Constable Avenue. To discuss Christmas function for the Council. To discuss the role of Cllr Sims following his secondment to Grimsby. To discuss role of brownies within the burial ground.	
	Meeting closed at 22.02 pm	

Signed

Dated