



BILTON PARISH COUNCIL

Parish Office

Village Hall

Main Road

Bilton

HU11 4AA.

e.mail biltonpc@biltonpc.karoo.co.uk

www.biltonparishcouncil.org

Minutes of the meeting of Bilton Parish Council held on 12th July 2016 at the Bilton Village Hall

Attendance: Cllrs. R. Garbutt(Chairman), T Hill, C Mallinson, B Gill, Mrs S Griffin-Smart, Mrs J Clayton, Mrs A Etherington, L Sims

Apologies: Cllr S Cocklin

<u>Minute Number</u>	<u>Minute Detail</u>	<u>Action Required</u>
<u>48/2017</u>	<u>Minutes</u> Minutes of the meeting held on the 14th June 2016 were approved as a true record. Proposed Cllr Hill Seconded Cllr Griffin-Smart. All agreed	
<u>49/2017</u>	<u>Chairman's Report</u> The Chairman raised his concern over the cleanliness of our bus shelters. He suggested that we try to purchase some form of cleaning equipment to do a periodic clean. He also expressed his concern over the state of the footpath between Bilton and Sproatley, particularly in view of the width being unsuitable for prams and wheelchairs. He is to try to organise a joint meeting with Chair from Sproatley Parish Council.	Clerk to investigate
<u>50/2017</u>	<u>Clerk Report:</u> Clerk provided details of activities for the last month.	
<u>51/2017</u>	<u>Burial Ground</u> Cllr Mrs Griffin-Smart gave her report on the burial ground, which continues to be maintained appropriately. She thanked the clerk for some tidying up work he had done. EYCS have not yet quoted for the work to repair the burial ground, due to pressure of work. Concerns expressed over the burial ground and youths abusing the closing times etc. Issue to be brought to attention of PCSO for monitoring. Meeting of the Burial Committee to be set for August to discuss moving the plans for the burial ground forward.	Clerk to pursue electrician. Clerk to remind EYCS to do work.
<u>52/2017</u>	<u>PLANNING:</u> 16/01844/CLE – Certificate of lawfulness for continued use of garage/workshop and conservatory. – Wyton	

	Lodge, Main Road, Wyton. – Details given by Cllr Gill and recommended support – All agreed.	
<u>53/2017</u>	<p>Highways: _ Details given of the visit made by Cllr John Holtby and the walk about the village with three Councillors. Recommended by Cllr Holtby was that the council should look at what areas need improvement and to prioritise a list for submission to M Peeke, highways. Two letters have been received from residents over their concern over parking and speeding. Cllr Sims raised an issue of parking on footpath by a vehicle, discussion to take place with PCSO about this. Resident from Wyton attended regarding the danger of speed. The Chairman asked Council to allow the gentleman to speak at this point. – All agreed. – Suggested a community speedwatch be set up on Wyton Road. Local residents to be invited to assist.</p> <p>Cllr Hill & Cllr Gill to organise a schedule of work to be discussed at the September meeting.</p> <p>Chairman asked if we had had any response from Highways about the accident at Holmes Lane corner.</p>	<p>Clerk to contact Stuart Blanchard to set up.</p> <p>Clerk to investigate if any decision made by Highways.</p>
<u>54/2017</u>	Neighbourhood Watch Stephen Dale updated Councillors on the latest crime report. 6 incidents reported, and 5 anti social incidents. Due to PCSO holidays no meeting of Neighbourhood Watch took place so we have had no update of the report.	
<u>55/2017</u>	Flood Liaison: Report given of the visit by Councillors in response to invite from John Maston to Lords Clough. Cllr Gill gave a presentation with pictures taken of the gates. Chairman expressed his concern over the head walls of the drainage system. Cllr Garbutt and Cllr Hill are to schedule a visit to look at the problem.	
<u>56/2017</u>	Emergency Plan: Clerk has now received a new contracted mobile telephone at £13 per month.	
<u>57/2017</u>	<p>Village Hall: A short meeting was held because a few committee could not attend. The Committee are hoping to run a bonfire night, with no beer in the early evening. The container on the car park is to be moved to the changing room area. Changing rooms are being updated. A new boiler has been obtained. CCTV improvement is being considered to put before the Police proceeds of crime fund for support.</p> <p>At this point Cllr Gill was excused the meeting.</p> <p>The playing field sign is with Mr Gibson at the present time.</p> <p>Application for Land Registry upgrade has been sent off and is awaiting response.</p>	FIT application to be pursued.
<u>58/2017</u>	Finance: Report of the balances given as £47,754.73. A full three monthly report was issued by the clerk and discussed. – Approved by all.	
<u>59/2017</u>	Correspondence: Clerk furnished meeting with details of correspondence received. And in addition to this had also	

	<p>received a letter from Yorkshire Water inviting us to attend an open day – Cllr Hill volunteered to attend. Cllr Hill also gave report on the Yorkshire Energy Park at Saltend. Concerns over the additional flood risk and traffic raised. Invite to Community Meeting at Lambert House 2nd November. Chair to look at how many can attend.</p> <p>Letter from Autela regarding future pension provision. Details of 3 schemes given. Chair wished to take independent advice before deciding which scheme to sign up for. ERNLLCA had written asking for resolutions for the AGM.</p>																					
<u>60/2017</u>	<p>Accounts for payment: The following invoices were approved</p> <table> <tr> <td>Clerks mileage claim</td> <td>£ 30.60</td> </tr> <tr> <td>KC Telephone(DD)</td> <td>£ 58.24</td> </tr> <tr> <td>Scribe 2000 Ltd</td> <td>£ 174.00</td> </tr> <tr> <td>ERNLLCA</td> <td>£ 667.14</td> </tr> <tr> <td>Autela Payroll Services</td> <td>£ 30.00</td> </tr> <tr> <td>SOS Ltd</td> <td>£ 50.36</td> </tr> <tr> <td>Clerks Salary – June 2016</td> <td>£ 803.77</td> </tr> <tr> <td>T Hill mileage claim</td> <td>£ 45.00</td> </tr> <tr> <td>NAMM Registration</td> <td>£ 246.00</td> </tr> <tr> <td>Chairman’s Allowance</td> <td>£250.00</td> </tr> </table> <p>Clerks salary hours 28/06/16 -68 hrs</p> <p>Proposed Cllr Garbutt Seconded Cllr Hill – All in favour.</p>	Clerks mileage claim	£ 30.60	KC Telephone(DD)	£ 58.24	Scribe 2000 Ltd	£ 174.00	ERNLLCA	£ 667.14	Autela Payroll Services	£ 30.00	SOS Ltd	£ 50.36	Clerks Salary – June 2016	£ 803.77	T Hill mileage claim	£ 45.00	NAMM Registration	£ 246.00	Chairman’s Allowance	£250.00	
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<u>61/2017</u>	<p>Cllr Mallinson commented on his investigation t the Council achieving a Council Award – several issues raised and the Clerk to look at these with a view to progressing this further.</p>																					
<u>61/2017</u>	<p>Public Participation: Two members of the public attended</p>																					
<u>62/2017</u>	<p>Items for next agenda: None</p>																					
	<p>Meeting closed at 21.45 pm</p>																					

Signed

Dated