



BILTON PARISH COUNCIL

Parish Office

Village Hall

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Minutes of the meeting of Bilton Parish Council held on 12th September 2017 at the Bilton Village Hall

Attendance: Cllrs. R. Garbutt(Chairman), B Gill, Mrs J Clayton, Mrs Etherington, T Hill, C Mallinson. Mrs Griffin-Smart.

Apologies: Cllrs R Hollis, L Sims.

Cllr Hill declared an interest on item 15 of the Agenda

<u>Minute Number</u>	<u>Minute Detail</u>	<u>Action Required</u>
<u>87/2018</u>	Minutes Minutes of the meeting held on the 8th August 2017 were approved as a true record. Proposed Cllr B Gill Seconded Cllr Mrs J Clayton. All agreed	
<u>88/2018</u>	Chairman,s Report: Chair said he had spoken to Flamborough Parish Council regarding the reduction in maximum number of councillors. Invite to be made to Chair to come and speak to us. Situation arose regarding the early warning system at Wyton – Preston drain over topped twice – no warning received. Correspondence to be found regarding the warning system. Update on report from Andrew Jackson – Additional meeting to be set aside for Council to discuss the report. Meeting fixed for 17 th October, 2017.	Meeting arranged with Neil Ager on the 25 th September 1pm.
<u>89/2018</u>	Clerk's Report Clerk gave his report of the activities undertaken this month.	
<u>90/2018</u>	Remembrance Parade – All required documentation has been completed.	
<u>91/2018</u>	Burial Report: Following the review of the headstones and the memorial placements among the headstones. After a letter from a resident regarding the plan to cease any items, discussion took place on whether to allow additional items on certain anniversary date. It was agreed that no exclusions would be permitted. Clerk to reply to the letter writer. Meeting agreed for 7 th October at 9.30 am in the burial ground.	

<u>92/2018</u>	Planning: 17/01584/PLF – conversation of barn/stables to a dwelling following change of use. 16/000174/PLF – Conversion of former agricultural barns to 7 dwellings. 17/01972/PLF – Unity Cottages single storey extension to front. - ALL APPROVED 17/00031/Refuse – Bilton Fish Shop totem sign - DECLINED 16/01752/STPLF – Solar Farm application - Approved following the Section 106 order. 17/02738/PLF – Erection of detached outbuilding to rear – 34 Holmes Lane, Bilton. 17/02536/OUT – Outline – erection of 2 dwellings (all matters reserved) – visit to 111 Main Road, Bilton.	
<u>93/2018</u>	HIGHWAYS: Cllr Gill asked if a response could be chased up to the report produced on highway matters – An acknowledgement has not been received. Cllr Griffin-Smart requested a letter to have the hedge cut along Lime Tree Lane.	Clerk to send letters regarding these issues.
<u>94/2018</u>	Neighbourhood Watch PCSO is still on compassionate leave – PC Stephenson attended the last neighbourhood watch meeting. He stated that 5 crimes had been reported plus 3 Anti-Social behaviour.	
<u>95/2018</u>	Flood Liaison: Nothing to report.	
<u>96/2018</u>	Emergency Plan: Chair has asked if the headwalls can be cleared. Also wants Dyke clearing opposite Post Office to be done. Concern over the drain at Ganstead East to be looked at. Reply had been received from 3 flood wardens, but 2 others have resigned. Chair asked for an update to our emergency plan to be done.	
<u>97/2018</u>	Village Hall Cllr Hill gave a report of the last Village Hall meeting. Floor has been refurbished, new curtains hung. Circus took place on the field. Cleaned up satisfactorily. Nature area has begun near to the fence at the far end of the field. Bulbs given by clerk to enhance area (bulbs taken from burial ground). Discussion took place over providing a seat in the Bug Hotel. To be revisited at the review of finance in November.	
<u>98/2018</u>	Finance Balance reported as £43,946.53 They require confirmation that the Council are happy for the clerk to be authorised to make purchases on his authorisation and have this ratified at a later stage. It was approved that the application be continued with the Clerk being approved to make purchases on the card, pending report to full council – All AGREED. It was discussed that any new clerk would have to have the card reviewed. Proposed by Cllr Etherington, seconded by Cllr Gill. Discussion took place on the refurbishment of the car park. A proposition made by the clerk was for the council to pay for the refurbishment, as it is used by our office and the school local park and walk scheme. 4 quotes received. And a company from York was in the area and offered a good deal. After a long debate about the need for drainage to be considered, it was agreed that further investigations be undertaken including advice from ERYC.	Application for purchase card to be pursued at a later stage.
<u>99/2018</u>	Correspondence Details given of letters & correspondence received including letter from Village Hall committee to see if the Council would assist in paying for the car park. Mention made of letter from NAMM giving details of ¾ size model of Hull telephone box – to be installed in Ferens Gallery for the Turner Prize presentation.	

<u>100/2018</u>	<p>Accounts for payment: The following invoices were approved</p> <p>Clerks mileage claim £ 71.10 KC Telephone(DD) £ 41.02 KCom Telephone (Mobile) £ 15.60 United Carlton Office System £240.80 ERNLLCA £ 67.50 W P Everingham & Sons £332.76 Andrew Jackson Solicitors £2421.00 Salary – August 2017 £ 799.60 EYCS £914.40 EYCS £3420.00 Clerks salary hours 28/09/17 -76.0 hrs Proposed by Cllr Mrs Clayton, seconded by Cllr Hill – All approved</p>	
<u>101/2018</u>	Public Participation: No Members of the public present	
<u>102/2018</u>	Items for next agenda: none	
	Meeting closed at 21.50 pm	

Signed

Dated