



BILTON PARISH COUNCIL

Parish Office

Village Hall

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Minutes of the meeting of Bilton Parish Council held on 13<sup>th</sup> October 2015 at the Bilton Village Hall

Attendance: Cllrs. R. Garbutt(Chairman), T Hill, B Gill, Mrs J Clayton, Mrs S Griffin-Smart, S Cocklin, Mrs A Etherington

Apologies: Cllrs L Sims and C Mallinson

<u>Minute Number</u>	<u>Minute Detail</u>	<u>Action Required</u>
<u>97/2016</u>	<u>Minutes</u> Minutes of the meeting held on the 8th September were approved as a true record. Proposed Cllr T Hill Seconded Cllr B Gill. All agreed.	
<u>98/2016</u>	<u>Chairman's Report</u> The Chairman reminded Councillors of the Royal British Legion Remembrance Service on Sunday 8 <sup>th</sup> November, 2015 and requested as many to attend as possible. Letters sent by Clerk to Mrs Young, Chair to Village Hall committee, to thank them for efforts on the 30 <sup>th</sup> anniversary event at the Village Hall.	
<u>99/2016</u>	<u>Clerk Report:</u> Clerk produced a report of action taken from last meeting. Oxley's have now repaired the burial gates. Desktop exercise test of Emergency plan carried out. Meeting held with United Carlton re photocopier.	
<u>100/2016</u>	<u>Burial Ground:</u> Warning light on the burial gate now working. Request by Cllr Griffin-Smart seconded by Cllr Clayton to have the new fencing in the burial ground painted green to blend in with the hedging. Clerk sent letters in response to burial ground issues to Mrs Bowers and Miss Smith. Burial committee to meet on the 4 <sup>th</sup> November at 7 pm in the Parish Office	Clerk to contact EYCS to paint fence.
<u>101/2016</u>	<u>PLANNING:</u> 3 applications received this month. 15/02238/PLF –	

	Wyton Lodge, Wyton ; 15/002458/PLF – 235 Main Road, Bilton ; 15/002186/PLF 6 Preston Lane, Bilton. All applications supported. All agreed. Details of Planning hearing regarding the Solar Farm discussed. Details of projector passed to Cllr Gill by the Clerk. To be ordered after next meeting.																
<u>102/2016</u>	<p><b>Highways:</b> Details of the latest with the Speed sign in Holmes Lane. ERYC contacted regarding costs associated in taking down and re-installing sign after software change. Letter to be sent to Company confirming that they are willing to pay all associated costs.</p> <p>Several concerns raised over the general untidiness of the grass areas and kerbs on the estate. Concern raised over some of the footpaths which require improvement</p> <p>Concern raised over the broken fence along the side of the bus shelter (Galfrid Road) deep water beyond. Sign should be put up advising of deep water.</p>	<p>Clerk to write to Thermotor regarding costs etc.</p> <p>Letter to be sent by clerk to Mike Peake</p>															
<u>103/2016</u>	<b>Neighbourhood Watch</b> Stephen Dale updated Councillors on the latest crime report. 3 incidents noted. Also report given on the Police activities within the village and surrounding road network																
<u>104/2016</u>	<b>Flood Liaison:</b> No Report																
<u>105/2016</u>	<p><b>Emergency Plan:</b> No further details have come from meeting, other than the maps of Bilton, Ganstead and Wyton.</p> <p>Basic first aid course and defibrillator course being organised by Village Hall. Suggested that all Flood wardens be invited to attend with the council paying for the course. Clerk to contact Flood wardens.</p>	Clerk to contact the Flood Wardens about the training scheduled for 3 <sup>rd</sup> November.															
<u>106/2016</u>	<p><b>Village Hall:</b> Cllr Hill gave a report as to the last committee meeting. The 30<sup>th</sup> Anniversary event was a huge success. Cllr Hill suggested we purchase wine for the committee to show our appreciation of the work done by the committee. All Agreed.</p> <p>It was suggested the Council and Village Hall committee have quarterly meetings commencing in January, 2016 to discuss mutual issues. Committee to meet elected Cllr Gill, Cllr Mrs Griffin-Smart and Cllr Mrs A Etherington. Clerk to offer to cover meeting if agreed.</p>	Clerk to purchase wine															
<u>107/2016</u>	<b>Finance:</b> Report given by the clerk of the current situation with balances, which has increased due to receipt of the 2 <sup>nd</sup> tranche of precept money. Balance reported as £45,589.38. Meeting to be set for precept setting for 2016/17	Clerk to arrange Budget setting meeting in November.															
<u>108/2016</u>	<p><b>Accounts for Payment:</b> The following accounts were approved, all agreed.</p> <table border="0"> <tr> <td>Clerks Mileage claim</td> <td>£</td> <td>59.70</td> </tr> <tr> <td>KC Telephone (DD)</td> <td>£</td> <td>57.44</td> </tr> <tr> <td>PKF External Audit</td> <td>£</td> <td>240.00</td> </tr> <tr> <td>East Yorkshire Construction Ser.</td> <td>£</td> <td>564.00</td> </tr> <tr> <td>Cllr Hill mileage</td> <td>£</td> <td>12.60</td> </tr> </table>	Clerks Mileage claim	£	59.70	KC Telephone (DD)	£	57.44	PKF External Audit	£	240.00	East Yorkshire Construction Ser.	£	564.00	Cllr Hill mileage	£	12.60	
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	<p>SOS Stationery £ 16.36</p> <p>SOS Notice Boards £ 239.63</p> <p>SOS Stationery £ 14.83</p> <p>PAT Test (ACE TEST) £ 16.50</p> <p>Yorkshire Water £ 6.86</p> <p>RBL Remembrance parade £ 250.00</p> <p>Simply Tasty Buffet £ 600.00</p> <p>Proposed Cllr Hill Seconded Cllr Clayton – All agreed</p>	
<u>109/2016</u>	<p><b>Correspondence:</b> ERNLLCA Newsletter, Consultation Document, First Aid courses, United Carlton photocopier, EYRC Budget event, Simplytasty buffet, KC Business superfast broadband, Request for re-payment of prepaid plot in Garden of Remembrance, Local bus consultation, removal of recycling banks, St Peters church Christmas tree fair, Hull Local Plan and Young people in Community grants.</p>	
<u>95/2016</u>	<p><b>Public Participation:</b> No members of the public present</p>	
<u>96/2016</u>	<p><b>Items for next agenda:</b> a. Data Protection Act and Employment Act to discuss.</p>	

Signed

Dated