



BILTON PARISH COUNCIL

Parish Office

Village Hall

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Minutes of the meeting of Bilton Parish Council held on 19th May 2015 at the Bilton Village Hall

Attendance: Cllrs. R. Garbutt, T Hill, Mrs S. Griffin-Smart, Mrs J Clayton, Mrs A Etherington, B Gill

Apologies: Cllrs L. Sims and C Mallinson

Declaration of Interest: No interest declared

<u>Minute Number</u>	<u>Minute Detail</u>	<u>Action Required</u>
17/2016	Minutes Minutes of the meeting held on the 14 th April were approved as a true record. Proposed Cllr T Hill Seconded Cllr B Gill	
18/2016	Chairman's Report Following the Chairman's walkabout he noted the following requiring attention (i) The press code on the automatic gates requires attention as post is rotten. (ii) Concern over the state of the bus shelters, which require inspection to be done regarding leaking and cracked roofs. Survey to be arranged.	(i) Councillor Gill advised work already done (ii) Clerk to arrange for survey to be carried out
19/2016	Clerk Report: Computer hard drive stopped and new purchase of computer arranged using Windows 7. Correspondence answered but priority needs to be given to the Yearend Accounts. Three meetings attended to do with ERNLLCA, Solar Farm proposal and Wind Farm proposal. Training dates given from ERNLLCA. Including new clerks training, which Clerk wishes to attend. Letter from ERYC re Code of Conduct training courses. Letter from NALC regarding the Accreditation scheme. All Councils to meet basic criteria. Community payback scheme talked about to tidy up the footpaths between Lime Tree Lane, Abbey Road and Ward Avenue. Insurance quotes received from 3 companies, clerk will review.	Cllr Hill, Cllr Gill and Cllr Clayton wished to attend. Clerk to book.

<u>20/2016</u>	<p>Burial Ground: Fencing completed by Mr Thompson and looks very nice, letter of thanks to go to Mr Thompson. Bins removed from rear of shelter and top soil to put in arranged with Mr Girdwood. Organise meeting with Gravedigger regarding the removal of waste etc. Brownies to plant the area designated for their attention. Cllr Garbutt expressed his thanks to Cllrs Hill, Gill and Dale for their work in updating the records of the burial ground. Lighting of the War memorial discussed and agreed to adjust the time of lighting to suit the hours of darkness. Agreed to light from 9 to 11pm in the summer. Discussion on larger bin for the burial ground, cost £9.57 per collection. Clerk to follow up.</p> <p>Letter from Mr Wheldale regarding costs of the burial ground for non-residents of Bilton. Lengthy discussion took place but the feeling remained that the charges should remain the same. Proposed by Cllr Griffin-Smart Seconded by Cllr Hill, all supported. E-mail from family of Mrs Massey regarding installing headstone for her. Checking with Mr. Hugman for any church details.</p>	<p>Clerk to write letter of thanks to Mr Thompson regarding fence. Clerk to organise meeting with gravedigger</p> <p>Clerk to look at the new bin for burial ground.</p> <p>Clerk to reply to Mr Wheldale.</p> <p>Clerk to follow up e-mail from Mr. Pickard to find his late grandmother's grave.</p>
<u>21/2016</u>	<u>Community Partnership Meeting:</u> Meeting cancelled no report due.	
<u>22/2016</u>	<p><u>Planning to consider planning applications received since the last meeting</u> <u>15/01184/PLF</u> - Supported</p> <p><u>15/01094/PLF</u> – Supported</p> <p>Discussion took place regarding the Belectric proposal to put planning for Solar Farm. Three members of the public attended for this item. Not planning application but a community consultation. Further consultation meeting fixed for 21st May. Feedback to be taken from that meeting. Feedback from meeting is that there are a number of issues to be brought to the attention of the open meeting. Chairman stated that no Councillors can visit other meetings except in their right as an individual, but this must be noted in minutes, so do not imply that this is the view of the Council.</p>	
<u>23/2016</u>	<u>Highways:</u> Speed sign now installed in Holmes Lane. Data download still not available. Parking issue on Cherry Tree Lane flagged to the PCSO. Remind Mr. Peeks to do grips on Preston Lane. Galfrid Lane expansion joints are opening	<p>Clerk to contact Mr Peeke re Grips on Preston Lane</p> <p>Clerk to write about Galfrid Lane</p>
<u>24/2016</u>	<u>Neighbourhood Watch</u> Cllr Dale updated Councillors on the latest crime report.	
<u>25/2016</u>	<u>Flood Liaison:</u> Nothing to report	
<u>26/2016</u>	<u>Emergency Plan:</u> The Chairman reiterated his concern for the lack of a trial run of our emergency procedure. Mr Dale will try and establish an event in the near future.	Clerk to look setting up a trial run of emergency procedure.
<u>27/2016</u>	<u>Village Hall:</u> Cllr Hill reported on the meeting held on the 29 th April. A new member had joined the Committee who	

	seemed to have ideas to input. The ASDA Bid is due soon. The tuck shop operation now has a hygiene certificate in place. Audit is still ongoing and he is still awaiting some further information	
<u>28/2016</u>	<u>Finance:</u> Report given for the balances held by the Council standing at £46,685.76. Approval given for the purchase of a further six minute books. Insurance to be decided upon between AON (existing) and Aviva (New quote) and put in place.	Clerk to order minute books
<u>29/2016</u>	<u>Accounts for Payment:</u> The following accounts were approved, all agreed. C. Cromack Clerks Duties £ 27.90 Autela Payroll £ 30.00 East Riding Waste Collection £334.96 Thermotor Ltd £2,514.00 Hedon Media(R Garbutt) £289.00 One Point Ltd £524.40 KC Telephone (DD) £57.31 Shaw & Sons £273.56 East Yorkshire Construction £1,074.00 Npower £29.08	
<u>30/2016</u>	<u>Correspondence:</u> ERNLLCA Newsletter, Belectric re solar farm. Insurance renewal documents. Renewal quote for burial gates. Return of election forms from Councillors.	
<u>31/2016</u>	<u>Public Participation:</u> 3 members of the public spoke on the proposed participation meeting of the Solar farm	
<u>32/2016</u>	<u>Items for next agenda:</u> Cleaning of Bus shelters on a regular basis.	

Signed

Dated