



# Bilton Parish Council

Clerk: Mrs Patricia Lambert

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## Minutes of a meeting of Bilton Parish Council held on Tuesday 9<sup>th</sup> July 2024 held in the Village Hall Bilton

### Present:

**Councillors:** Sally Griffin-Smart, Elizabeth Fairbank, Brian Gill, Lynsey Shuttleworth, Ann Etherington.

**Ward Councillors:** None

**Members of the Public:** None

**Clerk:** Patricia Lambert

**Apologise:** Carl Mallinson, Lee Sims, Janine Clayton

**Declarations of Interest:** None

### 39/2025

#### Minutes of the previous Council Meeting 11<sup>th</sup> June 2024:

The minutes had been distributed and It was Resolved that the minutes, of the above meeting be approved by the Council and signed by Cllr Fairbank, as Cllr Griffin-Smart was absent from this meeting.

### 40/2025

#### Chairmans Report:

Cllr Griffin-Smart introduce the new clerk to the council. Days working at the office in Bilton had yet to be confirmed as the office is in the process of being refurbished.

It was discussed getting a leaving present for Steve Dale the previous clerk and inviting him to the next meeting to present it to him. It was decided to buy a gardening voucher and present to him after the meeting,

**Action:** Cllr Etherington said she would purchase the voucher.

### 41/2025

#### Clerks Report:

Clerk confirmed that the 2023-2024 AGAR had been sent to the External Auditors

Clerk had been in touch with a company and had received prices for replacement of the Defibrillator, after a discussion it was decided to look at type that was wanted and to put on as agenda item for next month.

**Action:** When model etc, decided on, clerk to apply for grant

### 42/2025

#### Planning:

Planning applications

Ref 24/01704/PLF - 4 Preston Lane erecting of a single extension, was discussed all agreed to support with no objections

Ref: 23/00760/STPLF – Land South and West of Froghall Farm Installation and operation of Solar Farm

Cllr Gill showed plans and areas involved, to council members, explaining that he had attended a recent meeting, the area and plans were discussed at length, all agreed that although, it would mean more traffic possibly coming through Bilton, they would as a Parish Council still support it.

#### **43/2025**

##### **Burial Ground:**

Could do with a tidy up, concerns about marker pegs not in correct place, must stress to Stonemason's that if stones are taken away to contact the clerk and pegs with correct numbers must be put on plot, until stone returned. Worry is that pegs are getting moved and not in correct places when contractors mow the Cemetery.

There is still an ongoing issue with the fence leading onto neighbouring drive

Resident would like Parish Council to contribute towards cost of replacing, he has promised to get a quote to replace.

Also, still problem with flooding at Burial Ground and Allotments next door, maybe look into having a survey done to see what is causing this ongoing problem.

#### **44/2025**

##### **Highways:**

Only issue is that Hedge is still overgrown and hanging over path along Lime Tree Lane, this is obviously a concern as you cannot walk on pavement and must step into road to pass.

**Action:** Clerk to contact Highways again and report

#### **45/2025**

##### **Flood Resilience:**

All ok at moment, the mobile phone that is used for Flood emergencies is old, and out of date, also emergency plan needs to be reviewed.

**Action:** Need to look into the purchase of a replacement mobile phone, and update emergency plan.

#### **46/2025**

##### **Neighbourhood Watch:**

Cllr Griffin-Smart read out report to Council

#### **47/2025**

##### **Website:**

Clerk had rung One Point and is to arrange a date convenient to both to visit their office for some training.

**Action:** Clerk to ring to arrange when things are more sorted.

#### **48/2025**

##### **Office Refurbishment:**

The Parish Council office is currently going through a refurbishment, Cllr Gill explained that he had contacted carpenter about making office door into a stable door, this would be an added security to clerk working alone, all Council agreed that if price was under £400 to go ahead and get it done.

It was suggested that a cleaner be found, to clean the council offices a couple of hours once a month.

**Action:** To put on as agenda item for next month meeting

#### **49/2025**

##### **Finance Report:**

**Bank reconciliation:** 31<sup>st</sup> May 2024

**Business Current Account:** £18,385.91

**Business Money Maker:** £10,300.47

It was agreed the bank reconciliation be approved and accepted by the council.

**Payments to be approved:**

KCom £83.93 (Telephone & Broadband)

One Point £5.40 + £52.85 (Website 2 Invoice)

Agilico £210 (Photocopier)

Abzorb £14.76 (Mobile Phone)

Grasslands £1086 (Cutting of Burial Ground)

Mr S Dale £200 (D Day Event)

East Yorkshire Construction £2202 (New water Supply to Burial Ground)

Mrs P Lambert £1120.44 (End of July Salary 69.5 Hours)

SRS £65.00(Repair to flower planter) approved retrospectively

All payments were agreed and approved by council

**50/2025**

**Members of Public Participation:**

None

**51/2025**

**Any other Business:**

As Ride on mower no longer needed to investigate the possibility of selling.

Also, when Council office re-opens, offer photocopying service, for a small charge

**Action:** To be discussed as agenda item at future meeting.

**Date of Next Meeting:**

13<sup>th</sup> August 2024

**Meeting Closed:** 9.10 pm