



# Bilton Parish Council

Clerk: Mrs Patricia Lambert

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## Minutes of a meeting of Bilton Parish Council held on Tuesday 10<sup>th</sup> September 2024 held in the Village Hall Bilton

### **Present:**

**Councillors:** Carl Mallinson, Sally Griffin-Smart, Brian Gill, Lynsey Shuttleworth, Ann Etherington, Jannine Clayton.

**Ward Councillors:** Cllr Whyte

**Members of the Public:** None

**Representatives from Living with Water and East Riding**

**Clerk:** Patricia Lambert

**Apologise:** Elizabeth Fairbank

**Declarations of Interest:** None

### **65/2025**

#### **Minutes of the previous Council Meeting 13<sup>th</sup> August 2024:**

The minutes had been distributed and It was Resolved that the minutes, of the above meeting, be approved by the Council and signed by Cllr Mallinson.

### **66/2025**

#### **Presentation from “Living with Water”**

Lynnsey Pilmer from Living with Water gave a lengthy presentation, on work that had been carried out in the area. Giving details of all the areas around the village that had been completed, and work that still needed to be done, also giving details of future projects in the area.

It was suggested by them that the Parish Council might like a tour around village so they could show them the work that had been carried out in detail. A date convenient to all will be arranged.

Various questions were asked by the council regarding issues that had been raised by residents.

Unfortunately, people were still parking on areas where signs asking them not to park were, and this was having an impact on work that had been done. It was decided to first do a leaflet drop, asking people not to continue parking on these areas, if this did not work, unfortunately bollards would have to be placed in these areas to prevent parking. All council members agreed to this.

The question was also raised as to the flooding of the Burial Ground/Allotments, Cllr Whyte said that a site visit was in process of being arranged with a representative from Living with Water, herself and a representative from the allotments, to discuss and advice what could be done.

The Chair thanked Living with Water team for coming and giving the presentation.  
The team from Living with Water left the meeting.

### **67/2025**

#### **Chairmans Report:**

Cllr Mallinson told the council he had received an email from Cllr Fairbank as she was unable to attend tonight's meeting, asking for various issues to be discussed  
These will be addressed during the meeting

### **68/2025**

#### **Clerks Report**

Clerk told the council she had received the external audit report back from the auditors, a couple of questions had been raised by them, but had been resolved, and all relevant paperwork has been received back and comments noted

#### **Action:**

Clerk to publish Notice of Conclusion of Audit onto website and notice boards

Clerk told the council that Mr Stephen Dale had asked for a donation of £400 for Remembrance Day parade, after a discussion it was suggested that he give an itemised breakdown, and it would be discussed at next meeting

#### **Action:**

Clerk to email Mr Dale

### **69/2025**

#### **Planning**

No Notices or Decisions received

### **70/2025**

#### **Burial Ground**

Cllr Fairbank reported in her email that the gates at the Burial ground, did not seem to be working properly as clerk had received email from Undertakers reporting double gates were not open, and they had to use pedestrian gate. Cllr Gill said that the gates were checked on a regular basis but there was a padlock on so only one gate could be opened, it was decided to change, to a number combination lock, and Undertakers be giving the code.

Having a service on electric gates will be discussed at the next Burial ground meeting

The shed at Burial ground was full of old wreaths etc, some of which were years old, and there was no room for the signs that the grave diggers used, and an urgent clear out was needed

All agreed for old things to be thrown away and shed sorted

One of the trees in the Church graveyard was split down the middle and needed to be checked if safe or needed to be taken down

Cllr Everington said that herself and Cllr Clayton had finished the Burial Ground audit

Cllr Fairbank said that herself and the clerk would be checking and updating all records kept

She had also enquired at Hedon locksmith as to what could be done to improve the displaying of numbers etc on grave markers, locksmith to make one up to show council, Cllr Etherington said that she could perhaps burn numbers etc onto markers but said Cllr Fairbanks idea was the best way forward.

Cllr Clayton said that there was only one name in Remembrance Book that was old and faded and needs to be traced over also information sheets on notice boards, with contact details on need to be replaced with updated details.

The wall surrounding the graveyard was cracking in places and this would need to be addressed at some point, will be put on agenda item for Burial Ground meeting.

**Action:**

**Clerk** to source and purchase combination padlock, and update notice boards in Burial Ground  
Arrange for someone to come out and assess the tree

**Cllr Fairbank** To contact locksmith for a sample for markers,

**71/2025**

**Highways:**

Cllr Clayton had emailed clerk with pictures and location, she explained that really two bollards were needed by phone box at Ganstead to prevent cars using as a short cut to and from the village, also the sign at entrance to Ganstead informing it's a "No through road" was very small and many drivers have not seen it, forcing them to turn around at end, or cut across verge by phone box and could really do with a larger sign at village entrance

**Action:** Clerk to contact highways reference bollards and sign

**72/2025**

**Flood Resilience:**

Cllr Fairbank met with Radio Data when then came to service alarm recently, they serviced the alarm and explained how it works. The device is working well, only issue is the large bushes and shrubs behind area that have started to grow and need a trim.

**73/2025**

**Neighbourhood Watch:**

A copy of crime report was handed out to all Councillors

**74/2025**

**Finance Report:**

**Bank reconciliation:** 30<sup>th</sup> August 2024

**Business Current Account:** £12,989.58

**Business Money Maker:** £10,354.12

It was agreed the bank reconciliation be approved and accepted by the council.

**Payments to be approved:**

**Paid in Meeting**

KCom £7198 (Telephone & Broadband)

One Point £5.40 + £52.85 (Website 2 Invoice)

Abzorb £13.92 (Mobile Phone July )

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Grasslands £1,110.00(Cutting of Burial Ground)

SSE Energy £37.64 (Electric Gates)

Mrs P Lambert £860.66 (End of September Salary 69.5 Hours)

HMRC: £259.06 (End of September Clerks PAYE)

SRS £65.00 (Repairs to flower planter)

SRS £345.00 (Conversion of Office door)

PKF Littlejohn (252.00 (External Audit)

Agilico £171.22 (Printer)

All payments were agreed and approved by council

**74/2025**

**Members of Public Participation:**

None

**75/2025**

Any other Business:

Cllr Mallinson asked the clerk for update on the Defibrillator, she explained that she was waiting for a decision to be made as to what make to purchase, before a grant could be applied for.

Put on agenda for November's meeting

Cllr Gill gave an update on repair of village notice boards he has received a quote of £750 for the repair of them All agreed to wait for repairs till spring

Cllr Fairbank has now got mower in barn at her home, clerk to arrange interested person to come and look at mower

Cllr Fairbank also gave an update on progress with the Parish magazine is meeting with representatives from the halls to get list of activities and hope to get a draft in the next couple of weeks

Clerk has received a quote from W P Everingham to clean the Memorial by the church all agreed for this to be done

The Chairman and Vice Chair informed the council that they would not be at next meeting and offered their apologise. Cllr Gill to chair the meeting

**Date of Next Meeting:**

8<sup>th</sup> October 2024

**Meeting Closed:** 9.20 pm