



Bilton Parish Council

Clerk: Mrs Patricia Lambert

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Minutes of a meeting of Bilton Parish Council held on Tuesday 8th October 2024 held in the Village Hall Bilton

Present:

Councillors: Brian Gill, Lynsey Shuttleworth, Ann Etherington. Jannine Clayton. Elizabeth Fairbank, Lee Sims

Ward Councillors:

Members of the Public:

Clerk: Patricia Lambert

Apologise: Carl Mallinson, Sally Griffin-Smart

Declarations of Interest: None

76/2025

Minutes of the previous Council Meeting 10th September 2024:

The minutes had been distributed and It was Resolved that the minutes, of the above meeting, be approved by the Council and signed by Cllr Gill.

77/2025

Clerks Report

Clerk told the council that Mr Dale had given her a breakdown of costs for Remembrance Day It was decided to give Mr Dale £350 towards Remembrance Day Parade

Cllr Fairbank also said that the brownies would also be making a couple of wreaths to go on the Memorial

Defibrillator

Clerk had a visit from East Yorkshire Ambulance Service, they had come to check Defib, told clerk battery was faulty and new pads were needed

Also, it was not and never had been registered on “The Circuit” she was advised to ring BHF as she thought replacements were free of charge

Clerk been advised by BHF to apply to them for a grant. To purchase a new Defibrillator, all agreed for clerk to do

Action:

Clerk to email Mr Dale reference Remembrance Day

Apply for Grant for Defibrillator from BHF

78/2024

Planning

No Notices or Decisions received

79/2025

Burial Ground

Various issues were discussed at length see below

Electric Gates: Cllr Gill explained that he checked and serviced them on a regular basis for many years and had all the records for this, at last month's meeting it was decided to get a padlock with a number lock Cllr Gill explained that it needed to have a large shackle on padlock,

Action: Cllr Gill to give copies of Service Reports to clerk, and to purchase suitable padlock

Shed at Burial Ground: Cllr Everington said that this had been started and lots of items had been thrown away but more needs to be done, as she could not get to the back to clear that part, Cllr Gill offered to help with this.

The Remembrance book needs to be updated and included all that have had ashes scattered, need to find key to be able to access book.

Update Contact Details: Cllr Fairbank said she is in process of doing this and asked if she had the Rules for Cemetery on her computer that she could forward to her to update.

Action: Cllr Fairbank and Clerk to update

Wall at Church Yard: Could do with a structural report really, it could be pressure from tree next to it that is making it happen but will continue to monitor, need to check who is responsible for repair of wall.

Action: To look at deeds

Grass Cutting: Clerk had received a complaint regarding the grass cutter as he had damaged a headstone while cutting grass, asking that he be more careful when mowing, also ground is not being levelled when sinking.

Action: Clerk to look at contract to see if included

Tree in Churchyard: Clerk had emailed reference a site visit, and he said that he would come out and look and get back to us with the cost

Action: Clerk to organise

Removal of Hedge at Cemetery: After a very lengthy discussion with various views being discussed it was agreed to give permission to remove fence and damaged posts, if hedge is obstructing the council give permission to cut hedge at ground level.

Action: Clerk to email resident concerned.

Flooding at Burial Ground/Allotments:

After a meeting with Living with Water and Allotments Committee it was suggested that a soakaway be put into field next to allotments, but this land belonged to someone else, so this would not be practical Burial ground continues to flood and at moment no burials could be done in this area, Cllr Fairbank suggested getting a survey on this area of the Burial ground, so a way forward could be planned.

80/2025

Highways:

Clerk told the council that she had emailed Highways referenced bollards and sign at Ganstead but not had reply.

Action: Clerk to contact for update

81/2025

Flood Resilience:

Clerk has received emails from residents asking about the works that are continuing around the Village, she has contacted Living with Water who have answered all the questions

They suggested holding another pop in event, where people can come in and ask questions and details of works, can be given, all agreed this was a good idea

Maybe see if one can be held November/December so that gives us time to publicise details

Action: Clerk to email Living with Water to arrange and give them details on hiring hall

A discussion was had as to our Village Flood Plan, and all agreed it needed to be updated and a method of contacting residents, that are in danger of flooding, needs to be decided on, as at moment there was nothing firmly in place.

Cllr Fairbank said that a rota needs to be made up for who has the mobile phone/alarm

Action: Cllr Fairbank and clerk to update Flood Plan and do rota for mobile phone

82/2025

Annual Bulb Planting:

It was discussed having a village bulb planting day, but all agreed that we have left it too late for this year, will arrange earlier for next year.

83/2025

Notice Boards:

Cllr Gill told the council that Steve Hoyle was hoping to be able to do the notice boards in the next month or so, hopefully before Christmas instead of next year as previously thought, he has already purchased the steel needed for the repair.

84/2025

Neighbourhood Watch:

A copy of crime report was handed out to all Councillors

85/2025

Finance Report:

Bank reconciliation: 31st August 2024

Business Current Account: £7831.44

Business Money Maker: £10,354.12

It was agreed the bank reconciliation be approved and accepted by the council.

Payments to be approved:

Paid in Meeting

KCom £7198 (Telephone & Broadband)

One Point £5.40 + £52.85 (Website 2 Invoice)

Grasslands £990.00 (Cutting of Burial Ground)

SSE Energy £37.63 (Electric Gates)

Mrs P Lambert £860.66 (End of October Salary 69.5 Hours)

HMRC: £259.06 (End of October Clerks PAYE)

E Fairbank £153.06 (Grant of Deeds Book)

All payments were agreed and approved by council

86/2025

Members of Public Participation:

None

87/2025

Any other Business:

None

Date of Next Meeting:

12th November 2024

Meeting Closed: 9.15 pm