



Bilton Parish Council

Clerk: Mrs Patricia Lambert

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Minutes of a meeting of Bilton Parish Council held on Tuesday 10th December 2024 in the Village Hall Bilton

Present:

Councillors: Carl Mallinson, Sally Griffin Smart, Brian Gill, Lynsey Shuttleworth, Ann Etherington, Elizabeth Fairbank, Lee Sims, Jannine Clayton

Ward Councillors:

Members of the Public:

Clerk: Patricia Lambert

Apologise:

Declarations of Interest: None

100/2025

Minutes of the previous Council Meeting 12th November 2024:

The minutes had been distributed and It was Resolved that the minutes, of the above meeting, be approved by the Council and signed by Cllr Mallinson.

101/2025

Chairs Report

Cllr Mallinson thanked Cllr Sims for organising the Christmas tree buying and, lights switch on.

He also told the council that unfortunately the clerk had given her notice in, due to personal reasons, she would stay on until 31st January 2025.

It was discussed at great length the way forward, including hours worked and if needed to split the role Cllr Mallinson said he would email ERNLLCA to advertise the position, and put in parish magazine, as it could take a while to find a new clerk Cllr Mallinson said that his daughter might be interested in standing in for a short time, Cllr Fairbank also offered to help

All agreed for Cllr Mallinson, to see if his daughter would be interested.

102/2025

Clerks Report

Clerk had received an email from Stephen Dale to see if Parish Council would be willing to help fund the purchase of a VE 80th Anniversary Day Bench, as he had some funds from Village Neighbourhood watch scheme that he could put towards it. The cost of the bench with delivery is £1628.00 plus vat

He explained that there was a lack of interest in the neighbourhood watch scheme and lacked members. And as there were funds in the bank account, he wanted to close the account, so thought the bench was a good idea

A discussion was had about the neighbourhood watch scheme and Cllr Fairbank suggested seeing if we could get more people interested, put posters on notice boards and advertise in Parish magazine, rather than close the scheme down.

All council thought that the bench was a good idea, but could not commit the funds, towards it as this moment in time.

Clerk told the council that after many emails and telephone calls herself and The One Point had agreed on a figure that was owed due to The One Point not receiving/cashing cheques sent.

The amount was for £723.24, all agreed for this to be paid, clerk asked Cllr Mallinson and Cllr Griffin Smart to sign letter to HSBC bank cancelling cheques that had not been presented, she also agreed for future payments to pay by direct debit, so this problem would not arise again, Cllr Mallinson and Cllr Griffin Smart to sign the Direct Debit Mandate.

Action: Clerk to personally go to The One Point Offices to deliver cheque and direct debit mandate.

103/2025

Budget/ Precept

This was discussed at great length; figures were handed out to councillors and clerk suggested that pre-cept needed to be raised. A figure could not be agreed on, so it was decided to put on agenda for next month, clerk told council that it had to be submitted to ERYC by the 17th January 2025 so this was a priority at next meeting

104/2025

Planning

Cllr Gill told council that Planning Permission had been re applied, for a Construction of a dormer window at Maulson Drive, the Parish Council supported it last time and nothing had changed. Cllr Gill forward a response to clerk to submit to ERYC Planning department

105/2025

Burial Ground

Various issues were discussed at length,

Cllr Mallinson told the council that Grasslands the company that cut the grass etc was only on a one-year contract, so would need to look at again Cllr Mallinson asked the clerk to contact Grasslands and get them to requote for the following year

Would discuss at next month's meeting

The clerk told the council, that the damaged tree in the burial ground, would be cut down 20th December

106/2025

Highways:

The subject of double yellow lines in Lime Tree Lane was discussed again, and all council agreed that they were needed. Council asked the clerk to email highways to see if she could find out what the outcome was.

107/2025

Flood Resilience:

Cllr Sims gave an update of the recent Living with Water, drop-in session that was held on the 21st of November at St Peters Church Hall, many people are unhappy with the on-going work, and appearance of the village after the work is done,

Clerk had received an email informing her, that another drop-in session has been arranged for the 17th December between 4.30pm till 6.30 pm at St Peters Church Hall

108/2025

Neighbourhood Watch:

A copy of crime report was handed out to all Councillors

109/2025

Finance Report:

Bank reconciliation: 9th December 2024

Business Current Account: £14,708.16

Business Money Manager: £10,404.20

It was agreed the bank reconciliation be approved and accepted by the council.

Payments to be approved:

Paid in Meeting

KCom £71.98 (Telephone & Broadband)

One Point £723.24 (Settlement of account)

Grasslands £990.00 (Cutting of Burial Ground)

SSE Energy £38.43 (Electric Gates)

Mrs P Lambert £860.66 (December Salary 69.5 Hours)

HMRC: £259.06 (December HMRC)

Abzorb £13.92 (Mobile Phone)

N.A.M.M £264.00 (Annual Membership)

3rd Bilton Brownies £680.00 (Donation for costs of fees)

Mr Thompson £400.00 (Contribution towards Cemetery Fence)

St Peters Church £25.00 (Contribution towards Christmas Lights)

SRS £750.00 (Repair of notice boards)

Evergreens £80.00 (Christmas Tree)

All payments were agreed and approved by council

Credits:

£1000.00 Income from Burial Ground

Reclaimed VAT £1333.80

£1000.00 Sale of Mower

109/2025

Members of Public Participation:

None

110/2025

Any other Business:

Cllr Clayton asked the clerk if she could contact the pest control over an infestation of rats on land of side of 203 Ganstead Lane East as many of her neighbours have been complaining.

Action: Clerk to contact pest control

Date of Next Meeting:

14th January 2025

Meeting Closed: 8.50 pm

