



Bilton Parish Council

Clerk: Mrs Patricia Lambert

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Minutes of a meeting of Bilton Parish Council held on Tuesday 14th January 2025 in the Village Hall Bilton

Present:

Councillors: Carl Mallinson, Brian Gill, Ann Etherington., Lee Sims, Jannine Clayton

Ward Councillors: Samantha Whyte

Members of the Public: None

Clerk: Patricia Lambert

Handover Clerk: Carris
Mallinson

Apologise:

Lynsey Shuttleworth,

Sally Griffin Smart,

Elizabeth Fairbank

Declarations of Interest: Cllr Mallinson declared interest in the hiring of the temporary clerk Carris Mallinson due to family relation. Cllr Mallinson stated he would not be involved with discussion of temporary clerk wage discussion.

111/2025

Minutes of the previous Council Meeting 10th December 2024:

The minutes had been distributed, and it was Resolved that the minutes, of the above meeting, be approved by the Council and signed by Cllr Mallinson.

112/2025

Chairs Report

Cllr Mallinson stated that a decision needed to be reached regarding the precept (agenda item 8). A discussion needs to be held about recruitment (item 6) and burial ground (item 10).

113/2025

Clerks Report

Clerk has received email from a resident complaining of a bird scarer sounding from 8:30am onwards of which was scaring the residents dog. The council agreed that there may not be a resolution but clerk to email East Riding council about the matter.

Clerk provided update on the contact of pest control regarding the rats seen on land on side of 203 Ganstead Lane, Clerk has not had adequate response from pest control and has had no phone call as promised from last contact. Cllr Whyte suggested for emails to be forwarded to her if no further reply so that she can chase up

the issue.

Actions:

Clerk to email East Riding council regarding bird scarer.

Clerk to forward pest control emails to Cllr Whyte.

114/2025

Parish Clerk Recruitment, and Temporary Handover Clerk Remuneration

Cllr Mallinson stated that an advert had been placed on Ernllca website for a new clerk but currently no applications had been received. Clerk told council of possible applicant. Email had been received asking for application information from a potential applicant, the potential applicant had also attended the parish council office and Clerk gave the potential applicant the job description and application form.

Cllr Mallinson gave council current and future hours of temporary handover clerk and stated that a pay scale needed to be chosen for handover clerk, of which he would not take part in due to declaration of interest.

After a discussion it was agreed by council to award handover clerk pay range 18.

115/2025

Budget/ Precept

Discussion was held on agreeing on a new precept on a range of figures. Clerk again suggested that the precept should be raised and reminded the council that the precept has not been raised in the last 4 years. It was agreed that a 7.5 % increase would be needed, raising the precept from £20,000 to £21,500. It was also agreed that a review and discussion regarding the current cemetery prices would be held at a later meeting.

Proposed: Cllr Gill

Seconded: Cllr Sima

Action: Clerk to submit precept.

115/2025

Grasslands Contact Renewal

Clerk relayed Grasslands new annual quote to the council. Grasslands have quoted £7650 for the year (an increase of £225/ 0.7%). It was noted that there were some complaints about the cutting of the grass. Grasslands have not been able to complete their last cut of the current contract due to the current wet conditions.

It was agreed that the contract would be renewed.

Proposed: Cllr Sims.

Seconded: Cllr Etherington

Actions: It was agreed that a meeting should be held with Grasslands to discuss expectations and that a discussion will be held earlier in the year (August) for the next cemetery maintenance contract.

116/2025

Planning

Proposed treehouse (retrospective)

Cllr Gill showed the council the plans that had been submitted regarding the treehouse. Cllr Gill told the parish council that a response had already been sent to East Riding regarding this matter.

Cllr Clayton also mentioned that previous planning application 20/02325/PLF (Erection of agricultural

building) concerned that specifications had not been enforced as per the planning application and also a new development seems to have been started. Cllr Gill told the council that clerk had forwarded a letter to Stephen Hunt (Director of Planning) regarding the matter.

Action: Cllr Whyte to send enforcement's email address to clerk for forwarding letter due to none response from head of planning.

Issue with vacant household with broken windows which could be safety issue.

Cllr Whyte to inquire if any action could be taken about vacant household.

117/2025

Burial Ground

Various issues about the burial ground were discussed.

The new part of the cemetery is badly flooded after the recent rains making use of this of this area unfit for purpose. The council agreed that we need to get a survey of the area. Cllr Whyte suggested asking someone from East Riding about getting a survey of the land.

Action: Cllr Whyte will query East Riding of the possibility of a survey.

The clerk told the council that we are running out of spaces for the internment of ashes and would need to start using the ones earmarked for epidemic use. A discussion was had on layout, design and placement of graves and spaces in the GoR. It was suggested instead of spaces for the GoR with kerb edges, mini headstones could be used.

Action: Research prices for mini graves.

New markers need to be purchased and put into the cemetery.

Paint on shelter in burial ground requires painting. It will be scheduled when the weather improves for a repaint, to consider contacting community payback to see if there is something they can go.

Allotments adjacent to burial ground have ask if conjoining hedge can be lowered. After a discussion, it was agreed not to do this as privacy is needed for the burial ground.

Due to the number of issues it was agreed that a burial board meeting needs to be organized to address these.

118/2025

Highways:

Clerk had emailed East Riding regarding implementation of double yellow lines around limetree avenue and is still awaiting response.

119/2025

Flood Resilience:

A lengthy discussion was held regarding the ongoing works in Bilton with Living with Water. The project is still ongoing. Cllr Whyte told the council that Living with Water is intending to send a survey to residents as to their opinion on the way forward with the grass verges. Cllr Sims gave an update on the recent meeting held in Bilton with Living with Water.

120/2025

Neighbourhood Watch:

A copy of the crime report was handed out to all Councilors

121/2025

Finance Report:

Bank reconciliation: 11th January 2025

Business Current Account: £10,081.66

Business Money Manager: £10,453.75

Azorb: £13.96 (Mobile phone – December 2024)

Kcom: £71.98 (Telephone/broadband)

SSE Energy solutions: £37.61 (Cemetery gates)

Agilico: £226.00 (Photocopier/printer)

Business Stream: £25.55 (Water for burial ground)

The one point: £52.85 (Website)

Abzorb: £13.92 (Mobile phone – January 2025)

Mrs P Lambert: £1423.52 (Clerks final pay/holiday pay owing)

HMRC: £496.74 (PAYE)

AB Forestry and Tree surgeon: £400.00 (cutting and removing tree at graveyard)

Cllr Gill: £12.60 (travel expenses)

Scribe: £702.72 (Accounts and Cemetery Renewal 2025)

Carris Mallinson: £411.84 (Temporary Clerk)

122/2025

Members of Public Participation:

None

123/2025

Any other Business:

Cllr Whyte told the council that the Do it up for East Yorkshire grant was opening back up and that she had published a list of items other councils had applied to the grant for and recommended that the council look. Clerk to inquire if a new defib could be applied for using the grant. Cllr Whyte said this could be an option.

Date of Next Meeting:

11th February 2025

Meeting Closed: 9.11 pm

